

# **SAME DAY SERVICE RESERVATION POLICY**

## **RESERVE A RIDE, HANDIVAN AND SENIOR OPERATIONS**

Same day reservations can be completed **only** by visiting [www.danvilletransit.com](http://www.danvilletransit.com) and submitting an online form to Danville Transit.

Please click **online reservation form** after going to Danville Transit's webpage and confirm when service is desired.

Same day requests should only be submitted the day service is needed.

Same day service is limited to one roundtrip per person per day.

Prior day service requests must be submitted by 11 am the day **before** service is needed.

A second form must be completed to request a return trip.

Same day service is provided only within the city limits of Danville from 8 am until 12:30 am, Monday through Saturday.

Passengers can submit online same day service requests from 6:00 am until 6:00 pm, Monday through Saturday.

Passengers should identify a phone number when submitting a request.

Same day reservations should be submitted at least 1 hour prior to the requested boarding time.

Same day reservations are not guaranteed. If a service request cannot be completed Danville Transit staff will notify passengers no later than 30 minutes prior to the requested boarding time for morning and afternoon trips and by 6:30 pm for evening trips.

Danville Transit will inform passengers of the scheduled boarding time by phone no later than 30 minutes in advance of the requested boarding time.

Cancellations for same day reservations must be completed by phone within 30 minutes of the scheduled boarding time. **Passengers should call 434-799-5144 to cancel service.**